



Volunteer Role Description

Role Title:	Photography Exhibition Steward
Role Purpose:	<p>This is a new role at PSVT. It has been designed to support PSVT's visitor services staff to ensure that all visitors to the BPPA exhibition in Bridge Cottage have an enjoyable experience.</p> <p>Curated by the British Press Photographers Association, this exhibition will showcase their work from 2023 and will include, photography, film and associated creative workshops.</p>
Role description:	<p>You will:</p> <ul style="list-style-type: none"> • Provide a warm and friendly welcome to our visitors. • Assist with visitor orientation and answering general questions about the exhibition. • Assist with the management of visitor flow and visitor numbers. <ul style="list-style-type: none"> • Undertake audience research on behalf of PSVT, e.g. visitor surveys. • Report any cleaning, exhibit maintenance or safety issues to staff. • Refer visitors to PSVT staff should they have questions/queries that you are unable to answer. <ul style="list-style-type: none"> • Carry out duties in a manner that always reflects PSVT's values. • Be a valued member of a friendly, proactive and committed team of staff and volunteers in PSVT's Heritage directorate.
Role reports to:	Russell Fielding, PSVT Visitor Experience Team Leader.
Where:	The Photography Exhibition Steward role will be based at Bridge Cottage 23 Park Road, Port Sunlight.
When:	The BPPA exhibition will be open to the public from Saturday 8 th June to Sunday 1 st September 2024.

Duration:	<p>This volunteer role will last for 3 months, the duration of the exhibition.</p> <p>Training and induction will be carried out in May. You will be able to select from two dates, the 14th or 21st May.</p> <p>Volunteers are required to undertake a minimum of 8 hours a month.</p>
Requirements:	<ul style="list-style-type: none"> • An interest in photography. • A people person with a flair for good communication. • Committed to delivering exceptional customer service. • Punctual, reliable and committed. • Proactive with a positive and enthusiastic outlook and attitude.
Commitment to you:	<ul style="list-style-type: none"> • A full induction and training programme will be provided to ensure you are fully supported and equipped to carry out the role. • Reasonable travel expenses will be reimbursed, in line with our volunteer expenses policy and procedure.
What's in it for you:	<p>You will:</p> <ul style="list-style-type: none"> • Be part of a new gallery space, representing the development of PSVT's visitor offer. • Be part of a friendly and dynamic team. • The opportunity to meet the curators and contributors to the exhibition.
Why we want you:	<p>The knowledge, skills, commitment and enthusiasm of volunteers is critical to our visitor experience at Port Sunlight. You will promote a safe and welcoming environment for visitors to enjoy.</p>
Notes:	<p>This role is fixed for 3 months, there is no further commitment from you after the exhibition has ended.</p>
For more information contact:	<p>Volunteering@portsunlightvillage.com</p>