

**Volunteer Role Description**

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| **Role Title:** | **Warm hub volunteer**  |
| **Role Purpose:** | To support PSVT and Christ Church to deliver the warm hub and associated activities |
| **Role description:** | Warm hub volunteers* Will be a friendly face for visitors.
* Participate in the activities taking place in the hub where appropriate
* Signpost visitors to upcoming events, activities and drop ins
* Be part of a team and co-operate with church and community volunteers to deliver a high level of service for the visitors.
* Carry out duties in a manner that reflects PSVT’s values at all times
* Ensure confidentiality is maintained unless there are safeguarding concerns which should be raised with the member of PSVT staff present in the hall immediately.
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| **Role reports to:** | Charlie Dean  |
| **Where:** | The Church Hall, Bridge Street, Port Sunlight. This is an in-person role and cannot be done remotely |
| **When** | Tuesdays 9am-12pm from 17th January |
| **Duration** | Winter/Spring 2023 |
| **Requirements:** | * Friendly and able to put people at ease
* Willingness to participate
* Like working with people
* Non judgemental
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| **Commitment to you:** | * An induction will be provided to the project
* Basic safeguarding training will be provided
* Volunteers will receive updates on the programme of events, activities and drop ins
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| **What’s in it for you:** | * Contribute to an important community hub for the village
* Meet and engage with a variety of people
* Gain skills in communication
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| **Why we want you** | * We know our volunteers have a variety of experiences and we want our community to feel supported. We think our volunteers are in good position to do that.
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| **For more information contact:** | Charlie Dean, volunteer co-ordinator c.dean@portsunlightvillage.com  |